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DATE:

TO WHOM IT MAY CONCERN:

**RE: VISA APPLICATION LETTER**

**C.A.S. NUMBER:**

**Student Route**: Student or Child Student (delete as appropriate)

**Given Name**:

**Surname**:

**Date of Birth**:

**Nationality**:

**Passport** **Number**:

**Passport** **Issue** **Date**:

**Passport** **Expiry** **Date**:

**Parents**: Add parents’ full names and titles

**Sponsor** **Licence** **Number**:

**Sponsor Address** **Details**:

**Child’s** **Accommodation**: Include details such as whether the accommodation includes meals, laundry, activities, educational excursions etc, if boarding.

If not boarding, include full names of their parent(s)/guardian(s), their relationship to the child, and their intended full UK address. Add whether during the school day meals, laundry, activities, educational excursions will be included.

**Curriculum**: (*Common Entrance Prep; GCSE/IGCSE; A Level/International Baccalaureate etc.*)

**Study** **Hours**: X/week

**Evidence used to obtain offer:** *Interview/certificates/past school reports/English Language*

*Assessments etc.*

**Course** **Start** **Date**: **Course End Date:**

**Course** **Fees**: X/Per Annum

**Course Deposit Paid**:

**Accommodation Fees:** *Note if they are included in above fees*

**Accommodation Deposit Paid:** *Note if they are included in above deposit*

Sign off with the name and signature of a Level 1 user within your company